

Data Tech recognises that use of vehicles is an intrinsic part of the business and that safe driving at work is fundamental to an overall safe system.

Road traffic legislation imposes specific requirements on employers in respect of vehicle maintenance and use, and under health and safety legislation, employers have a responsibility to ensure the health and safety of their employees whilst driving at work.

It has been estimated that up to a third of all road traffic accidents involve somebody at work at the time. This approximates to over 20 fatalities and 250 serious injuries every week.

Managing work-related road safety and reducing the number of road incidents should result in:

- Fewer working days lost to injury;
- Reduced vehicle repairs;
- Less disruption to business;
- Reduced running costs.

To achieve these benefits and reduce risks it is important that the Company ensures that drivers are able to recognise the hazards associated with driving. FORS (Fleet Operators Recognition Scheme) is a fundamental part of this.

The Company is responsible for:

- Ensuring that driving at work is undertaken safely and that safe systems of work are clearly understood.
- Identifying risks in driving at work situations and implementing control measures.
- Minimising the number of journeys or seeking alternatives, where practicable.
- Ensuring that designated drivers are both fit and competent to drive assigned vehicles.
- Providing adequate information, instruction and training to enable staff to perform their work safely,
- Monitoring transport movements to ensure safe operations.
- Ensuring vehicles and trailers are adequately maintained.

To fulfil our responsibilities, we will:

- Identify driving at work situations undertaken by our staff,
- Minimise, where possible, the duration or requirement to drive at work,
- Assess each driving at work requirement, if the risk cannot be avoided;
- Develop safe systems of work;
- Ensure vehicle operators are fit and competent by fitness checks and training.
- Provide staff with suitable information, instruction and training on safe driving techniques.
- Ensure that vehicles are regularly maintained in accordance with manufacturers' instructions;
- Check driving licences at appropriate intervals and keep relevant records;
- Periodically review accident records to identify trends in road-related accidents.

The directors are committed to demonstrate Board commitment to these processes by the provision of appropriate budget and resources to meet the business objectives & communicate this policy to all staff.



Bob Jacobs
Managing Director